

Minutes
For the West Bloomfield Township Public Library
Board of Trustees Meeting on
May 10, 2023
Held in the Library's Meeting Room

Present: Kari Eickemeyer
Judith Holtz
Carol Kravetz
Ken Macon
Raman Singh

Cathy Russ, Library Director
Kati Vogel, Finance Manager

Jeremy Chambers, CAPTRUST

Excused: Michael Dorfman

Call to Order

President Kravetz called the meeting to order at 7:00 PM. An attendance roll call vote was taken by Secretary Singh. A quorum of five Board members were present.

Approval of Agenda

MOTION:
MOVE TO APPROVE THE AGENDA FOR THE MAY 10, 2023 MEETING.

Moved: Singh
Second: Macon
Ayes: Eickemeyer, Holtz, Kravetz, Macon, Singh
Nays: None
MOTION CARRIED.

Correspondence—Director Russ included the letter from “Titans of the Text,” which was received in early April. The Titans thanked the library and especially Youth Services Librarian Justine Flores for her help and for bringing author Saadia Faruqui to West Bloomfield Middle School.

Public Comment—none

Update on Defined Contribution and 457 Plans: presented by Jeremy Chambers, CAPTRUST

Jeremy Chambers from CAPTRUST presented the overview on the current status of the Library's Defined Contribution and 457 Plans for employees.

Approval of Minutes

**MOTION:
MOVE TO APPROVE THE MINUTES FOR APRIL 12, 2023 BOARD MEETING.**

Moved: Eickemeyer
Second: Macon
Ayes: Eickemeyer, Holtz, Kravetz, Macon, Singh
Nays: None
MOTION CARRIED.

Financial Report

The April 2023 financial statements were accepted.

Director's Report—was received and filed.

Accounts Payable

**MOTION:
MOVE TO APPROVE PAYMENT OF ALL BILLS AND ACCOUNTS DUE IN THE AMOUNT OF \$267,056.96 AND RATIFY EXPENSES INCURRED SINCE APRIL 12, 2023 IN THE AMOUNT OF \$202,352.96.**

Moved: Macon
Second: Holtz
Ayes: Eickemeyer, Holtz, Kravetz, Macon, Singh
Nays: None
MOTION CARRIED.

Old Business—Director Russ presented the updates to the Library's 2022-2023 Strategic Plan and 2022-2023 Marketing Plan.

New Business

**MOTION:
MOVE TO APPROVE THE 2023 TAX RATE REQUEST FORM (FORM L-4029).**

Moved: Holtz
Second: Singh
Ayes: Eickemeyer, Holtz, Kravetz, Macon, Singh
Nays: None
MOTION CARRIED.

Board Comments—President Kravetz informed the Library Board that the Friends of the Library’s next Book Sale will be held August 25-27, 2023. Set up for the sale begins on Wednesday, August 23. Friday night is the Friends’ members’ preview night; Saturday and Sunday is the sale for the public. Monday, August 28, is clean up day.

The meeting adjourned at 7:42 pm

Raman Singh, Secretary