

Minutes
For the West Bloomfield Township Public Library
Board of Trustees Meeting on
April 12, 2023
Held in the Library's Meeting Room

Present: **Kari Eickemeyer**
 Carol Kravetz
 Ken Macon
 Raman Singh

Cathy Russ, Library Director
Jeff Crocker, Assistant Library Director
Victoria Edwards, Marketing/Communications Specialist
Rachel Kisken, Library Intern

Dr, Kristin Fonticharo—public
Robert Tera—public

Excused: **Michael Dorfman**
 Judith Holtz

Call to Order

President Kravetz called the meeting to order at 7:00 PM. An attendance roll call vote was taken by Secretary Singh. A quorum of four Board members were present.

Approval of Agenda

MOTION:
MOVE TO APPROVE THE AGENDA FOR THE APRIL 12, 2023 MEETING.

Moved: Macon
Second: Singh
Ayes: Eickemeyer, Kravetz, Macon, Singh
Nays: None
MOTION CARRIED.

Correspondence—President Kravetz read a thank you note from the family of Reverend John “Jack” Freed, thanking her for representing the library at Rev. Freed’s funeral. Library Director Russ showed the board members the article in the WB Beacon about the library being named a “5 star” library.

Public Comment—none

Approval of Minutes

**MOTION:
MOVE TO APPROVE THE MINUTES FOR MARCH 15, 2023 BOARD MEETING.**

Moved: Macon
Second: Eickemeyer
Ayes: Eickemeyer, Kravetz, Macon, Singh
Nays: None
MOTION CARRIED.

Presentation of survey and focus group results: Victoria Edwards and Rachel Kisken

Victoria Edwards and Rachel Kisken presented preliminary findings from the Community Survey and Focus Group meetings.

Financial Report

The March 2023 financial statements were accepted.

Director’s Report

Russ noted that a donation was received that honored that great work of Adult Services Librarian Carolyn Levardsen. She also noted the survey on programming at Westacres, the Youth Services Caregiver survey results, and the Winter Reading program summary.

Accounts Payable

**MOTION:
MOVE TO APPROVE PAYMENT OF ALL BILLS AND ACCOUNTS DUE IN THE AMOUNT OF \$479,069.35 AND RATIFY EXPENSES INCURRED SINCE MARCH 15, 2023 IN THE AMOUNT OF \$231,388.41.**

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Moved: Macon
Second: Eickemeyer
Ayes: Eickemeyer, Kravetz, Macon, Singh
Nays: None
MOTION CARRIED.

**MOTION:
MOVE TO APPROVE PAYMENT OF ALL BILLS AND ACCOUNTS DUE IN
THE AMOUNT OF \$60,616.46 INCURRED SINCE APRIL 1, 2023.**

Moved: Macon
Second: Singh
Ayes: Eickemeyer, Kravetz, Macon, Singh
Nays: None
MOTION CARRIED.

Old Business—none

New Business

**MOTION:
MOVE TO APPROVE THE REVISIONS TO THE LIBRARY'S PERSONNEL
POLICY #3 AS PRESENTED.**

Moved: Singh
Second: Macon
Ayes: Eickemeyer, Kravetz, Macon, Singh
Nays: None
MOTION CARRIED.

**MOTION:
MOVE TO APPROVE THE REVISIONS TO LIBRARY POLICIES #7,10,14 AS
PRESENTED**

Moved: Eickemeyer
Second: Macon
Ayes: Eickemeyer, Kravetz, Macon, Singh
Nays: None
MOTION CARRIED.

Board Comments—none

The meeting adjourned at 7:40 pm

Raman Singh, Secretary