

**Minutes**  
**For the West Bloomfield Township Public Library**  
**Board of Trustees Meeting on**  
**February 8, 2023**  
**Held in the Library's Meeting Room**

**Present:** Michael Dorfman  
Kari Eickemeyer  
Judith Holtz  
Carol Kravetz  
Ken Macon

Cathy Russ, Library Director  
Jeff Crocker, Assistant Library Director

**Excused:** Raman Singh

**Call to Order**

President Kravetz called the meeting to order at 7 PM. An attendance roll call vote was taken by Deputy Secretary Eickemeyer. A quorum of five Board members were present.

**Approval of Agenda**

**MOTION:**  
**MOVE TO APPROVE THE AGENDA FOR THE FEBRUARY 8, 2023 MEETING.**

Moved: Macon  
Second: Holtz  
Ayes: Dorfman, Eickemeyer, Holtz, Kravetz, Macon  
Nays: None  
**MOTION CARRIED.**

**Correspondence**—letter of appreciation from Eleanor Roosevelt Group of Hadassah.

**Public Comment**—none

### **Approval of Minutes**

**MOTION:  
MOVE TO APPROVE THE MINUTES FOR JANUARY 11, 2023 BOARD MEETING.**

Moved: Macon  
Second: Holtz  
Ayes: Eickemeyer, Holtz, Kravetz, Macon  
Abstention: Dorfman  
Nays: None  
**MOTION CARRIED.**

### **Financial Report**

The January 2023 financial statements were accepted.

### **Director's Report**

Russ noted the article that Community Engagement librarian Emily Tobin had published in *Public Libraries* Journal. She also noted the schedule of focus groups over the next month.

### **Accounts Payable**

**MOTION:  
MOVE TO APPROVE PAYMENT OF ALL BILLS AND ACCOUNTS DUE IN THE AMOUNT OF \$188,236.19 AND RATIFY EXPENSES INCURRED SINCE JANUARY 11, 2023 IN THE AMOUNT OF \$210,806.63.**

Moved: Macon  
Second: Dorfman  
Ayes: Dorfman, Eickemeyer, Holtz, Kravetz, Macon  
Nays: None  
**MOTION CARRIED.**

### **Old Business**—none

**New Business**

**MOTION:  
MOVE TO APPROVE REVISIONS TO CIRCULATION POLICIES #1 & 2 and  
ATTACHMENTS A & D, WITH ONE CORRECTION**

Moved: Holtz  
Second: Macon  
Ayes: Dorfman, Eickemeyer, Holtz, Kravetz, Macon  
Nays: None

**MOTION CARRIED.**

**MOTION:  
MOVE TO AWARD THE 2023-2024 JANITORIAL SERVICES CONTRACT FOR  
THE MAIN AND WESTACRES BRANCHES TO JAN-PRO.**

Moved: Eickemeyer  
Second: Holtz  
Ayes: Dorfman, Eickemeyer, Holtz, Kravetz, Macon  
Nays: None

**MOTION CARRIED.**

**Board Comments**—President Kravetz announced that Library Board member Raman Singh is receiving the 2023 World Sabbath Peacemakers Award. She will be recognized at the 23<sup>rd</sup> annual World Sabbath of Religious Reconciliation on Sunday, March 19 from 4-6 pm at Temple Israel. The board offered congratulations.

The meeting adjourned at 7:20 PM.

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Kari Eickemeyer, Deputy Secretary