

Minutes
For the West Bloomfield Township Public Library
Board of Trustees Meeting on
December 14, 2023
Held in the Library's Meeting Room

Present: Michael Dorfman
Judith Holtz
Carol Kravetz
Ken Macon

Cathy Russ, Library Director
Jeff Crocker, Assistant Library Director
Kati Vogel, Finance/Benefits Coordinator

Excused: Kari Eickemeyer, Raman Singh

Call to Order

President Kravetz called the meeting to order at 6:30 PM. An attendance roll call vote was taken by Secretary Dorfman. A quorum of four Board members were present.

Approval of Agenda

MOTION:
MOVE TO APPROVE THE AGENDA FOR THE DECEMBER 14, 2022
MEETING.

Moved: Macon
Second: Holtz
Ayes: Dorfman, Holtz, Kravetz, Macon
Nays: None
MOTION CARRIED.

Correspondence—none

Public Comment--none

Approval of Minutes

**MOTION:
MOVE TO APPROVE THE MINUTES FOR NOVEMBER 9, 2022 BOARD MEETING.**

Moved: Holtz
Second: Dorfman
Ayes: Dorfman, Holtz, Kravetz, Macon
Nays: None

MOTION CARRIED.

**MOTION:
MOVE TO APPROVE THE MINUTES FOR NOVEMBER 28, 2022 SPECIAL BOARD MEETING.**

Moved: Macon
Second: Holtz
Ayes: Dorfman, Holtz, Kravetz, Macon
Nays: None

MOTION CARRIED.

**MOTION:
MOVE TO APPROVE THE MINUTES FOR NOVEMBER 28, 2022 SPECIAL BOARD MEETING, CLOSED SESSION #1**

Moved: Dorfman
Second: Macon
Ayes: Dorfman, Holtz, Kravetz, Macon
Nays: None

MOTION CARRIED.

**MOTION:
MOVE TO APPROVE THE MINUTES FOR NOVEMBER 28, 2022 SPECIAL BOARD MEETING, CLOSED SESSION #2.**

Moved: Dorfman
Second: Holtz
Ayes: Dorfman, Holtz, Kravetz, Macon
Nays: None

MOTION CARRIED.

Financial Report

The October 2022 financial statements were accepted.

Director's Report

Director Russ noted the additional reports included this month: the Summer Reading Program 2023 report and the Staff In-Service Day report. She commended the staff who worked on those committees/reports for their excellent work.

Accounts Payable

**MOTION:
MOVE TO APPROVE PAYMENT OF ALL BILLS AND ACCOUNTS DUE IN
THE AMOUNT OF \$363,790.90 AND RATIFY EXPENSES INCURRED SINCE
NOVEMBER 9, 2022 IN THE AMOUNT OF \$308,567.07.**

Moved: Macon
Second: Holtz
Ayes: Dorfman, Holtz, Kravetz, Macon
Nays: None
MOTION CARRIED.

Old Business

**MOTION:
MOVE TO APPROVE THE SLATE OF OFFICERS TO THE LIBRARY BOARD
FOR 2023-2024.**

Moved: Holtz
Second: Macon
Ayes: Dorfman, Holtz, Kravetz, Macon
Nays: None
MOTION CARRIED.

New Business

**MOTION:
MOVE TO APPROVE BID SPECIFICATIONS FOR THE CUSTODIAL
CONTRACT**

Moved: Holtz
Second: Macon
Ayes: Dorfman, Holtz, Kravetz, Macon
Nays: None

MOTION CARRIED.

**MOTION:
MOVE TO SET THE PUBLIC HEARING ON THE PROPOSED 2023-2024
LIBRARY BUDGET AS THE FIRST ITEM OF BUSINESS AFTER THE
APPROVAL OF THE AGENDA AT THE NEXT REGULAR LIBRARY BOARD
MEETING, JANUARY 11, 2023, AT 7 PM.**

Moved: Holtz
Second: Dorfman
Ayes: Dorfman, Holtz, Kravetz, Macon
Nays: None

MOTION CARRIED.

Board Comments—none

The meeting adjourned at 6:48 PM.

Michael Dorfman, Secretary