

**Minutes**  
**For the West Bloomfield Township Public Library**  
**Board of Trustees Meeting on**  
**November 9, 2022**  
**Held in the Library's Meeting Room**

**Present:** Kari Eickemeyer  
Judith Holtz  
Carol Kravetz  
Ken Macon  
Raman Singh

Cathy Russ, Library Director  
Jeff Crocker, Assistant Library Director

Robert Tera, West Bloomfield Township resident

**Excused:** Michael Dorfman

**Call to Order**

President Kravetz called the meeting to order at 7:00 PM. An attendance roll call vote was taken by Deputy Secretary Eickemeyer. A quorum of five Board members were present.

**Approval of Agenda**

**MOTION:**  
**MOVE TO APPROVE THE AGENDA FOR THE NOVEMBER 9, 2022**  
**MEETING.**

Moved: Macon  
Second: Holtz  
Ayes: Eickemeyer, Holtz, Kravetz, Macon, Singh  
Nays: None  
**MOTION CARRIED.**

**Correspondence**—Russ reviewed a suggestion by a West Bloomfield resident to extend the library's hours on Saturday and Sunday nights, and to offer special events in the meeting room. Russ also informed the board about a large bequest to the library from a former library board member.

## **Public Comment**

Robert Tera introduced himself to the Library Board members.

## **Approval of Minutes**

**MOTION:  
MOVE TO APPROVE THE MINUTES FOR THE OCTOBER 12, 2022 BOARD MEETING WITH ONE CORRECTION.**

Moved: Holtz  
Second: Eickemeyer  
Ayes: Eickemeyer, Holtz, Kravetz, Macon, Singh  
Nays: None  
**MOTION CARRIED.**

## **Financial Report**

The October 2022 financial statements were accepted. The Form 5572 Retirement System (OPEB) Annual Report was also accepted.

## **Director's Report**

Director Russ noted that Janet Halper, a longtime member of the Friends of the West Bloomfield Township Public Library, had passed away recently and many donations had been made to the library in her memory. She will be missed.

## **Accounts Payable**

**MOTION:  
MOVE TO APPROVE PAYMENT OF ALL BILLS AND ACCOUNTS DUE IN THE AMOUNT OF \$238,353.57 AND RATIFY EXPENSES INCURRED SINCE OCTOBER 12, 2022 IN THE AMOUNT OF \$217,007.70.**

Moved: Macon  
Second: Eickemeyer  
Ayes: Eickemeyer, Holtz, Kravetz, Macon, Singh  
Nays: None  
**MOTION CARRIED.**

## **Old Business--none**

**New Business**

**Library Board President Carol Kravetz appointed Ken Macon and Raman Singh to the Nominating Committee.**

**MOTION:  
MOVE TO APPROVE REVISIONS TO LIBRARY POLICY 1A, THE  
INTERPRETATION OF THE LIBRARY BILL OF RIGHTS**

Moved: Holtz  
Second: Singh  
Ayes: Eickemeyer, Holtz, Kravetz, Macon, Singh  
Nays: None

**MOTION CARRIED.**

**MOTION:  
MOVE TO APPROVE REVISIONS TO LIBRARY POLICY #27, PUBLIC  
RELATIONS AND LIBRARY POLICY #35, SOCIAL MEDIA**

Moved: Eickemeyer  
Second: Holtz  
Ayes: Eickemeyer, Holtz, Kravetz, Macon, Singh  
Nays: None

**MOTION CARRIED.**

**MOTION:  
MOVE TO APPROVE PERSONNEL POLICY #37, STAFF SOCIAL MEDIA  
USAGE**

Moved: Macon  
Second: Singh  
Ayes: Eickemeyer, Holtz, Kravetz, Macon, Singh  
Nays: None

**MOTION CARRIED.**

**MOTION:  
MOVE TO APPROVE UPDATED NAMING/DONATION OPPORTUNITIES LIST**

Moved: Holtz  
Second: Eickemeyer  
Ayes: Eickemeyer, Holtz, Kravetz, Macon, Singh  
Nays: None

**MOTION CARRIED.**

**MOTION:  
MOVE TO APPROVE THE REVISIONS TO LIBRARY POLICY #3, CREDIT  
CARD USAGE**

Moved: Eickemeyer  
Second: Holtz  
Ayes: Eickemeyer, Holtz, Kravetz, Macon, Singh  
Nays: None

**MOTION CARRIED.**

**Board Comments**—none

The meeting adjourned at 7:40 PM.

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Kari Eickemeyer, Deputy Secretary