

**Minutes**  
**For the West Bloomfield Township Public Library**  
**Board of Trustees Meeting on**  
**August 10, 2022**  
**Held in the Library's Meeting Room**

**Present:** Michael Dorfman  
Judith Holtz  
Carol Kravetz  
Ken Macon  
Raman Singh

Jeff Crocker, Assistant Library Director  
Arvin Stephenson, TMP Architecture  
Kati Vogel, Finance Manager  
John Waldrop, TMP Architecture

**Excused:** Kari Eickemeyer

**Call to Order**

President Kravetz called the meeting to order at 7:00 PM. An attendance roll call vote was taken by Secretary Dorfman. Vice-President Holtz arrived at 7:02 PM. A quorum of five Board members were present.

**Approval of Agenda**

**MOTION:**  
**MOVE TO APPROVE THE AGENDA FOR THE AUGUST 10, 2022 MEETING.**

Moved: Macon  
Second: Dorfman  
Ayes: Dorfman, Holtz, Kravetz, Macon, Singh  
Nays: None

**MOTION CARRIED.**

## **Correspondence**

Received a letter from Plante Moran explaining their responsibility under generally accepted auditing standards and the planned scope and timing of their audit.

Received a thank you note along with a certificate of thanks for the library's contributions to the Juneteenth in the WB event from the West Bloomfield Social Justice Committee.

Received an email from the Michigan Library Association regarding the Patmos Library's failed millage due to the library's decision not to censor their collection.

## **Public Comment**

None.

## **Approval of Minutes**

**MOTION:  
MOVE TO APPROVE THE MINUTES FOR THE JULY 13, 2022 BOARD  
MEETING.**

Moved: Macon  
Second: Holtz  
Ayes: Holtz, Kravetz, Macon, Singh  
Nays: None  
Abstentions: Dorfman

**MOTION CARRIED.**

## **Financial Report**

The July 2022 financial statements were accepted.

## **Director's Report**

Assistant Director Crocker reported that the community engagement librarian has been making great strides in getting the library involved in events around the township as well as supporting adult and youth services librarians with their outreach events. The outreach events this summer have been successful and there will be more in the future.

## **Accounts Payable**

**MOTION:  
MOVE TO APPROVE PAYMENT OF ALL BILLS AND ACCOUNTS DUE IN  
THE AMOUNT OF \$295,869.26 AND RATIFY EXPENSES INCURRED SINCE  
JULY 13, 2022 IN THE AMOUNT OF \$183,994.23.**

Moved: Macon  
Second: Singh  
Ayes: Dorfman, Holtz, Kravetz, Macon, Singh  
Nays: None  
**MOTION CARRIED.**

## **Old Business**

None.

## **New Business**

The Board reviewed and discussed the proposed chiller and server room air conditioner replacement project with John Waldrop and Arvin Stephenson from TMP Architecture. Bid specifications will be completed and brought to the next Board meeting for approval so that the project can be bid publicly.

**MOTION:  
MOVE TO APPROVE THE FISCAL YEAR 2022-2023 MID-YEAR BUDGET  
ADJUSTMENTS.**

Moved: Holtz  
Second: Macon  
Ayes: Dorfman, Holtz, Kravetz, Macon, Singh  
Nays: None  
**MOTION CARRIED.**

**MOTION:  
MOVE TO APPROVE THE TAX LEVY RESOLUTION AS PRESENTED, WHICH  
SETS THE COLLECTION OF THE 2022 TAXES AT 1.7 MIL SUBJECT TO THE  
HEADLEE ROLLBACK.**

Moved: Macon  
Second: Dorfman

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Ayes: Dorfman, Holtz, Kravetz, Macon, Singh

Nays: None

**MOTION CARRIED.**

**Board Comments**

Treasurer Macon inquired about Director Russ's return from medical leave. Assistant Director Crocker reported that Director Russ is doing well and plans to return next week but will likely need to work from home some of the time because she is still unable to drive.

Vice-President Holtz reported that the Friends of the Library made a donation to the library's endowment fund in her honor when she was ill. The gesture was appreciated and she thanked the Friends for their thoughtfulness.

The meeting adjourned at 7:33 PM.

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Michael Dorfman, Secretary