

**Minutes**  
**For the West Bloomfield Township Public Library**  
**Board of Trustees Meeting on**  
**November 10, 2021**  
**Held Virtually via Zoom**

(In compliance with the Open Meetings Act as amended by 2020 SB 1246)

**Present:**     **Kari Eickemeyer** (attending remotely from West Bloomfield, Oakland County, Michigan)  
                  **Judith Holtz** (attending remotely from West Bloomfield, Oakland County, Michigan)  
                  **Carol Kravetz** (attending remotely from West Bloomfield, Oakland County, Michigan)  
                  **Ken Macon** (attending remotely from West Bloomfield, Oakland County, Michigan) (arrived at 7:07 pm)  
                  **Raman Singh** (attending remotely from West Bloomfield, Oakland County, Michigan)

**Cathy Russ**, Library Director  
                  **Jeff Crocker** (staff co-host)  
                  **Andrew Weidman** (staff co-host)

**Excused:**     **Michael Dorfman**

**Call to Order**

President Kravetz called the meeting to order at 7:06 p.m. An attendance roll call vote was taken by Deputy Secretary Eickemeyer and a quorum of five Board members were present, participating remotely from West Bloomfield Township, Oakland County, Michigan.

**Approval of Agenda**

**MOTION:**  
**MOVE TO APPROVE THE AGENDA FOR THE NOVEMBER 10, 2021**  
**MEETING**

Moved:         Singh  
Second:        Holtz  
Ayes:           Eickemeyer, Holtz, Kravetz, Macon, Singh  
Nays:           None

**MOTION CARRIED.**

**Correspondence**—Library Director Russ stated that the Library has received another 5-star review on Google.

**Public Comment--none**

**Approval of Minutes**

**MOTION:  
MOVE TO APPROVE THE MINUTES FOR THE OCTOBER 13, 2021 BOARD MEETING.**

Moved: Holtz  
Second: Singh  
Ayes: Eickemeyer, Holtz, Kravetz, Macon, Singh  
Nays: None  
**MOTION CARRIED.**

**Financial Report**

The October 2021 financial statements were accepted. Russ informed the trustees that an additional report has been added to the Financial Reports.

**Director's Report**

Russ let the Board know that representatives from CAPTrust, which administers the Library's retirement plans, will present their annual update at the December Board meeting. Beginning in January 2022, the Library Board meetings will be in person, as the Township will no longer be in a state of emergency, per the provisions of the Open Meetings Act. The podcast with Florine Mark that Russ guested on is now available. She will send a link to the Board members. The C & G News article about the Friends donations has been published online. The October 2021 Director's Report was accepted.

**Accounts Payable**

**MOTION:  
MOVE TO APPROVE PAYMENT OF ALL BILLS AND ACCOUNTS DUE IN THE AMOUNT OF \$203,747.79 AND RATIFY EXPENSES INCURRED SINCE OCTOBER 13, 2021 IN THE AMOUNT OF \$183,864.71.**

Moved: Macon  
Second: Holtz  
Ayes: Eickemeyer, Holtz, Kravetz, Macon, Singh  
Nays: None  
**MOTION CARRIED.**

**New Business**

**MOTION:  
MOVE TO APPROVE PERMANENT SUNDAY HOURS AT THE MAIN  
BRANCH LIBRARY DURING THE SCHOOL YEAR**

Moved: Holtz  
Second: Macon  
Ayes: Eickemeyer, Holtz, Kravetz, Macon, Singh  
Nays: None

**MOTION CARRIED.**

**MOTION:  
MOVE TO APPROVE THE REVISED MEETING ROOM POLICY**

Moved: Holtz  
Second: Eickemeyer  
Ayes: Eickemeyer, Holtz, Kravetz, Macon, Singh  
Nays: None

**MOTION CARRIED.**

**MOTION:  
MOVE TO SET PUBLIC HEARING ON THE LIBRARY'S 2022-2023 BUDGET  
FOR THE LIBRARY BOARD MEETING OF WEDNESDAY, DECEMBER 8,  
2021.**

Moved: Singh  
Second: Macon  
Ayes: Eickemeyer, Holtz, Kravetz, Macon, Singh  
Nays: None

**MOTION CARRIED.**

**Board Comments**— Holtz informed the Trustees about the “Secure Michigan Vote” petition and its context. Singh encouraged the Trustees to leave a 5-star rating for the Library on Google. Kravetz discussed the Friends’ process for sorting donated materials, and explained the outreach process as well.

The meeting was adjourned at 7:56 pm.

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Kari Eickemeyer, Deputy Secretary