

Minutes
For the West Bloomfield Township Public Library
Board of Trustees Meeting of
April 13, 2017

Present: Eickemeyer, Foster, Holtz, Kravetz, Macon, Bohrer
Representative Mike McCready—40th District, Michigan State House
of Representatives
Gail Madziar, Executive Director—Michigan Library Association

Absent &
Excused: Meyer

Call to Order

President Kravetz called the meeting to order at 7:00 p.m.

Approval of Agenda

MOTION:

MOVE TO APPROVE THE AGENDA FOR THE APRIL 13, 2017 MEETING.

Moved: Macon

Second: Foster

Ayes: Macon, Foster, Eickemeyer, Holtz, Kravetz,

Nays: None

MOTION CARRIED.

Recognition of Representative Mike McCready

The Library Board recognized Representative McCready with the following resolution.

MOTION:

MOVE THE FOLLOWING RESOLUTION:

**WHEREAS, THE HONORABLE MIKE MCCREADY REPRESENTS PEOPLE
SERVED BY PUBLIC LIBRARIES IN MICHIGAN'S 40TH DISTRICT, AND**

WHEREAS, MICHIGAN PUBLIC LIBRARIES ARE TRUSTED AND INDISPENSABLE COMMUNITY ASSETS THAT TRANSFORM LIVES THROUGH EQUITABLE ACCESS TO INFORMATION, DIVERSE COLLECTIONS AND RESOURCES, TECHNOLOGY, AND KNOWLEDGEABLE PROFESSIONALS, AND

WHEREAS, MICHIGAN PUBLIC LIBRARIES WORK TO EDUCATE, EMPOWER AND INSPIRE THE DIVERSE POPULATIONS THEY SERVE, PROVIDING SERVICES THAT ARE INCLUSIVE AND INNOVATIVE, AND

WHEREAS, MICHIGAN PUBLIC LIBRARIES PROVIDE SERVICES AND RESOURCES FOR LIFELONG LEARNING, BEGINNING WITH EARLY LITERACY AND EXTENDING FROM K-12 GRADES TO SENIOR CITIZENS, AND

WHEREAS, MICHIGAN PUBLIC LIBRARIES OFFER RESOURCES AND EXPERTISE TO SUPPORT WORKFORCE DEVELOPMENT THAT BENEFITS BUSINESSES, INDIVIDUALS AND THE ECONOMY OF OUR STATE, AND

WHEREAS, MICHIGAN PUBLIC LIBRARIES ADD TO THE QUALITY OF LIFE IN THE 40TH DISTRICT AND THROUGHOUT THE STATE, AND

WHEREAS, REP. MCCREADY UNDERSTANDS THAT RESOURCES ARE NEEDED TO ENSURE THAT THE VITAL SERVICES OF 21ST CENTURY PUBLIC LIBRARIES CAN CONTINUE, AND

WHEREAS, REP. MCCREADY VOTED FOR TAX CAPTURE RELIEF BILLS SB 619-624, NOW PA 505-510, WHICH PROTECT VOTER-APPROVED, DEDICATED LIBRARY MILLAGES BY EXEMPTING THEM FROM A NUMBER OF TAX CAPTURES, AND

WHEREAS, REP. MCCREADY'S SUPPORT WILL HELP ENSURE THAT MICHIGAN PUBLIC LIBRARIES CAN CONTINUE TO INVEST IN AND PROVIDE VALUABLE SERVICES TO RESIDENTS OF THE 40TH AND OTHER DISTRICTS AROUND THE STATE OF MICHIGAN, THEREFORE

NOW BE IT RESOLVED, THE WEST BLOOMFIELD TOWNSHIP PUBLIC LIBRARY BOARD OF TRUSTEES RECOGNIZES, COMMENDS AND THANKS REP. MIKE MCCREADY FOR HIS SUPPORT OF MICHIGAN PUBLIC LIBRARIES.

Moved: Holtz
Second: Eickemeyer
Ayes: Holtz, Eickemeyer, Foster, Kravetz, Macon

Nays: None
MOTION CARRIED.

Gail Madziar, on behalf of the Michigan Library Association, also recognized Representative McCready as a “2016 Library Champion” for his support of Michigan’s public libraries.

Correspondence

- A letter was received from Frank Rewold and Son, Inc. detailing a book donation made to the Library in honor of National Reading Month.
- A certificate of appreciation was received from the Wixom-Walled Lake Lions Club for hosting an eyeglass collection box.
- A letter was received from Jim Neubacher thanking the Director and Library Board for their recognition of Margaret Neubacher.
- A letter was received thanking Carol Kravetz for her participation in Pleasant Lake Elementary School’s Community Guest Reader Day.
- A letter was received thanking Judy Holtz for her participation in Pleasant Lake Elementary School’s Community Guest Reader Day.

Approval of Minutes

MOTION:

MOVE TO APPROVE THE MINUTES FOR THE MARCH 22, 2017 MEETING.

Moved: Holtz
Second: Macon
Ayes: Holtz, Macon, Eickemeyer, Foster, Kravetz
Nays: None
MOTION CARRIED.

Financial Report

The March 2017 financial statements were received.

Director’s Report

Director Bohrer reported on the following:

- The plaque honoring Margaret Neubacher for her years of service on the Library Board has been ordered and a notification sent to her husband.

- A driver hit a pedestrian in the crosswalk when entering the drive-up window circular drive on March 27, 2017. Police, fire, and EMS were on-site.
- Open recreational table gaming for adults will be available in the Main Library meeting room at designated dates/time throughout the month starting on April 10, 2017.
- Department quarterly reports covering the period of January – March 2017.
- The IT staff is looking into updating printing/copy machine payment software which will take coins, paper money, debit/credit cards, Apple Pay and Google Pay. The copy cards will no longer need to be used.

The Director's Report was received.

Accounts Payable

MOTION:

MOVE TO APPROVE ALL BILLS AND ACCOUNTS DUE FOR THE 2016 – 2017 FISCAL YEAR IN THE AMOUNT OF \$147,604.93 AND RATIFY EXPENSES PAID SINCE MARCH 22, 2017 IN THE AMOUNT OF \$19,337.89.

Moved: Macon
Second: Holtz
Ayes: Macon, Holtz, Eickemeyer, Foster, Kravetz
Nays: None

MOTION CARRIED.

MOTION:

MOVE TO APPROVE ALL BILLS AND ACCOUNTS DUE FOR THE 2017-2018 FISCAL YEAR IN THE AMOUNT OF \$33,202.51 AND RATIFY EXPENSES PAID SINCE MARCH 22, 2017 IN THE AMOUNT OF \$72,997.02.

Moved: Macon
Second: Foster
Ayes: Macon, Foster, Eickemeyer, Holtz, Kravetz
Nays: None

MOTION CARRIED.

Report on Strategic Plan Accomplishments

The Board reviewed the report on strategic plan accomplishments for the 2016-2017 fiscal year. Director Bohrer reported that there were very few items not completed.

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The report was accepted.

Report on Marketing Plan Activities

The Board reviewed the marketing communication plan activities conducted during the 2016-2017 fiscal year.

The report was accepted.

Revisions to Collection Development Policy

The Board reviewed the revisions to the Collection Development Policy. There was discussion on the parameters for the 500s in the youth services department.

MOTION:

MOVE TO APPROVE THE REVISIONS TO THE COLLECTION DEVELOPMENT POLICIES/ADMINISTRATIVE GUIDELINES AS PRESENTED.

Moved: Holtz
Second: Macon
Ayes: Holtz, Macon, Eickemeyer, Foster, Kravetz
Nays: None

MOTION CARRIED.

The meeting was adjourned at 8:45 p.m.

Carol Foster, Secretary