

**Minutes**  
**West Bloomfield Township Public Library**  
**Board of Trustees Meeting**  
**December 8, 2010**

**Present:** Bordman, Holtz, Kravetz, Macon, Meyer, Osthaus,  
Bohrer, Plizga, Ketcham  
Marcia Gershenson, Shelley Taub, Mi Berry, Wesley Berry, Cal Matle,  
Mondi Rakaj

**Absent:** None

**Call to Order**

President Bordman called the meeting to order at 7:30 p.m.

**Recognition of Mi and Wesley Berry**

Library Board President Bordman, County Commissioner Marcia Gershenson and County Commissioner Shelley Taub recognized Mi and Wesley Berry for their weekly donation of flowers to the Main Library.

**Approval of Agenda**

Out-going President Bordman passed the gavel to in-coming Board President Macon.

**MOTION:**

**MOVE TO APPROVE THE AGENDA FOR THE DECEMBER 8, 2010 MEETING  
WITH THE FOLLOWING CHANGES:**

- **MOVE NEW BUSINESS ITEM 11B—AWARD BID FOR CLEANING  
MAINTENANCE AFTER PUBLIC COMMENT**
- **ADD ITEM 4A--PRESENTATION ON E-BOOK SERVICES**

Moved: Osthaus; Second: Kravetz  
Ayes: Osthaus, Kravetz, Bordman, Holtz, Macon, Meyer  
Nays: None

**MOTION CARRIED.**

## **Public Comment**

County Commissioner Marcia Gershenson congratulated the Board of Trustees, library director and staff for receiving the National Medal.

West Bloomfield resident Cal Matle commented on the need for the Library to uphold privacy laws as they affect library users. The Board assured Mr. Matle that privacy is of vital concern to the Board of Trustees and that existing library policy affirms privacy for all library users.

## **Award Bid for Cleaning Services**

The Board reviewed the report and recommendation prepared by the Branch Managers.

### **MOTION:**

**MOVE TO AWARD THE BID FOR CLEANING SERVICES FOR BOTH FACILITIES TO PIC MAINTENANCE AT AN ANNUAL COST OF \$62,220.00.**

Moved: Meyer; Second: Kravetz  
Ayes: None  
Nays: Meyer, Kravetz, Bordman, Holtz, Macon, Osthaus

**MOTION DENIED.**

### **MOTION:**

**MOVE TO AWARD THE BID FOR CLEANING SERVICES FOR BOTH FACILITIES TO DU ALL CLEANING, THE LOW BIDDER, AT AN ANNUAL COST OF \$53,290.00.**

Moved: Holtz; Second: Bordman  
Ayes: Holtz, Bordman, Kravetz, Macon, Meyer, Osthaus  
Nays: None

**MOTION CARRIED.**

### **Presentation on E-Book Services**

Westacres Branch Manager Steve Ketcham gave a presentation on the Library's e-book services. He explained how to access e-books, how to use an e-reader and what e-book readers are compatible with the Library's vendor. The collection is scheduled to be expanded in the coming years due to the popularity of e-readers.

### **Correspondence**

- A letter was received from Judy Lindstrom, President of the Oakland Literacy Council, congratulating our Library on receiving the National Medal.

### **Approval of Minutes**

**MOTION:**

**MOVE TO APPROVE THE MINUTES FOR THE NOVEMBER 17, 2010 MEETING.**

Moved: Osthaus; Second: Bordman  
Ayes: Osthaus, Bordman, Holtz, Kravetz, Macon, Meyer  
Nays: None

**MOTION CARRIED.**

### **Financial Report**

The November 2010 financial report was accepted.

### **Director's Report**

Director Bohrer reported on the following:

- The National Medal ceremony has been scheduled for December 17, 2010 at 10:30 a.m. at the White House in Washington DC. The First Lady will be presenting the Medals. Information cannot be released until approval is received from the White House and the Institute for Museum and Library Services.
- State aid payments to public libraries have been delayed due to pending litigation initiated by the Herrick District Library. The decision was made to delay payment because the rules under which state aid is distributed are being litigated and therefore in question.
- A draft document highlighting \$3 billion in potential cuts from the state general fund became public on December 1, 2010. All state aid to public libraries and the Library of Michigan is eliminated under this model.
- The privileges of 3 individuals were suspended due to violations of the Library's Rules of Conduct. An individual also received a warning letter.

The Director's Report was accepted.

### **Accounts Payable**

**MOTION:**

**MOVE TO APPROVE ALL BILLS AND ACCOUNTS DUE IN THE AMOUNT OF \$176,416.42 AND RATIFY EXPENSES INCURRED SINCE NOVEMBER 17, 2010 IN THE AMOUNT OF \$74,653.77.**

Moved: Holtz; Second: Osthaus  
 Ayes: Holtz, Osthaus, Bordman, Kravetz, Macon, Meyer  
 Nays: None

**MOTION CARRIED.**

### **Award Bid for Cisco SmartNet Maintenance Contract**

The Board reviewed the report and recommendation provided by Robert Pesale, Automation Services Coordinator.

**MOTION:**

**MOVE TO AWARD THE BID FOR THE CISCO SMARTNET MAINTENANCE CONTRACT TO GOVERNMENT CONNECTIONS, THE LOW BIDDER, AT AN ANNUAL COST OF \$19,990.39.**

Moved: Bordman; Second: Holtz  
Ayes: Bordman, Holtz, Kravetz, Macon, Meyer, Osthaus  
Nays: None

**MOTION CARRIED.**

The meeting was adjourned at 8:50 p.m.

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Carol Kravetz, Secretary