

## **Administrative Guideline No. 12**

**Subject: YOUNG ADULT SERVICES**

**Adopted by the Board September 8, 2004, February 21, 2007, August 13, 2008, September 21, 2011, May 8, 2013, April 9, 2014, April 13, 2017, March 18, 2020, December 9, 2020, February 9, 2022**

While effort is made to purchase materials in all formats for the young adult collection, realistically young adults will use resources throughout the library in all collections depending on their needs and interests. Homework support, popular materials, and other resources are purchased in a variety of formats for young adult use within the adult and youth collections as well as specifically for the young adult room. Some repetition of titles may occur; however, effort is made to keep duplication to a minimum.

The Young Adult collection has a variety of materials in a range of formats, which are selected for young people from sixth through twelfth grade in order to meet their educational, recreational and informational needs. All young adult materials specifically purchased for the young adult collection have a designated special "YA" spine label and are designated as "Teen" in the Library Catalog. Diversity in the community creates a demand for books depicting a variety of cultures and lifestyles. Selectors should be mindful of diversity by including representation across race, religion, culture, ability, age, gender, gender identity, sexual orientation, and viewpoint within all formats, subjects and genres. Collections should be representative of the local community, but also be representative of global diversity.

At no time will library staff act in loco parentis. The responsibility of use and viewing of library materials by children rests solely with their parents or legal guardians. Selection of library materials will not be inhibited by the possibility that children may view or come into possession of them.

As statistics become available, all materials will be considered for withdrawal after several years of low circulation unless the information remains current and relevant. All materials will be weeded for poor condition on an ongoing basis.

### **NON-FICTION**

The Young Adult non-fiction collection consists of informational, recreational and educational materials of current interest to teens between sixth and twelfth grades which is interfiled into the adult non-fiction collection. The collection is meant to encourage reading for a wide range of reading levels. Purchases will be made to support needs and interests specific to teens in biography, health, history, personal growth, recreation, sports and in areas of interest dealing with society and social issues.

Homework support materials are purchased and shelved in the adult and youth nonfiction areas of the library. While duplication of materials in other departments may occasionally occur, items selected for the young adult collection are specifically chosen for their appeal to a teen audience for personal or popular interest.

### 300's SOCIAL STUDIES

General: controversial issues of particular interest to teens are represented from all views with current, accurate and fair information. Emphasis on social issues and culture.

### 600's APPLIED SCIENCES

Emphasis on the human body, nutrition, exercise, diet and medicine specific to teens. Retain 5 years, monitor closely for changes in disease diagnosis or treatments requiring updates or dated presentation of information.

### 700's ARTS AND RECREATION

Teen interest sports, music, games and recreational activities such as cartooning and video gaming. Retain 5 years, monitor closely for changes in popularity. Multiple copies of online gaming and console gaming guides, strategy guides and other materials of interest to and appropriate for teen gamers are purchased as games are released.

### 800's LITERATURE

Award winning teen poetry, poetry of interest to teens and poetry written by teens, popular plays and commentaries. Retain indefinitely as appropriate.

### 900's HISTORY

Award winning teen titles (Robert F. Silbert Informational Book Award, etc.) and history of particular interest to teens (memoirs, etc.). Retain indefinitely as appropriate.

### BIOGRAPHY

Contemporary representing popular teen culture celebrities and heroes popular with teens. Retain works with current interest.

### PERIODICALS

The periodical collection supports the recreational, informational and educational needs of young people in sixth through twelfth grade and represents a wide variety of subjects and interests. Full text access to many periodicals is also provided by periodical and newspaper indexes in electronic format.

*Special considerations: Magazines are held for the current year at both branches.*

## **FICTION**

The Young Adult fiction collection contains titles that meet the recreational and educational interests, as well as reflect the diverse makeup, of students in sixth through twelfth grade. The reading levels of all students are taken into consideration.

Recognized classics are well represented and an effort is made to include books that have won young adult literary awards or appear on recommended lists. The fiction collection should present stories of ethnic, cultural, economic and geographic diversity, providing both a mirror that reflects a reader's experience, as well as a window that allows readers to learn about different experiences and points of view.

Genres including historical fiction, mystery, dystopian, sports, diversity, romance, science fiction and fantasy are shelved within the fiction collection and are designated by special spine labels. Other genres including horror, humor and realistic fiction are also popular. Popular paperback series are well represented and shelved separately in a series section. The collection is meant to encourage reading and to this end graphic novels and comic books are also included as a literary form popular among teenagers. These are shelved separately for ease of browsing. Weeding in both facilities is done frequently and with emphasis on current interest, use, and condition.

*Special consideration: Multiple copies of titles on lists from reading appreciation programs and required reading lists at schools attended by residents are purchased. Titles on lists from schools eligible for outreach services are purchased in large quantity.*

## **DVDs**

Digital video discs (DVDs) are available at both facilities to serve the recreational interests of young adults. Animated films, anime films and teen-specific audience films make up the collection. Weeding is done frequently with an emphasis on condition, interest and use.

*Special consideration: Young adult DVDs are filed after the adult feature films and before the adult TV series.*

## **BOOKS ON CD**

The young adult books on CD collection include contemporary and classic fiction, mystery, science fiction, suspense, romance, fantasy and horror. Whenever possible, materials in unabridged format are the first choice for purchase. Weeding is done frequently with an emphasis on condition, interest and use.

*Special consideration: Reading Appreciation Program (RAP) and West Hills Reads titles are purchased for the Main Library in the book on CD format when available; however, greater emphasis should be afforded to the eAudiobook format as books on CD become less relevant with young adults.*

## **COMPACT DISCS**

This collection includes musical selections of popular mainstream genres such as rock, RAP, pop and soundtracks of interest to teens. This collection is broadly representative of the variety and high technical quality of material available in this format. Patron demand strongly influences the selection of items. Weeding is done frequently with an emphasis on condition, interest and use.

*Special consideration: All music CDs are interfiled at the Branch and Main Libraries. Specific selection of teen music CDs is not currently being done.*

## **VIDEO GAMES**

Video games for the most popular gaming platforms are considered for purchase. As new gaming platforms become available, the library will determine if additional platforms may be added to the collection. Effort will be made to purchase games that also feature educational, problem solving and informational themes. This collection is directed towards patrons ages 10 and up, ratings purchased will be E (Everyone), E=10 (10 and up), and T (Teen). Weeding is done with an emphasis on condition, interest and use.

## **DIGITAL MUSIC**

The digital music collection includes popular mainstream genres such as pop, rock, country, jazz, showtunes and classical music of all types. Selection can be limited based on vendor agreements with particular music labels. Digital music subscriptions are considered that offer popular and varied genres of music with a respect for copyright use and a site layout that is well organized and easy to navigate. Additional selection considerations include: ease of use, simultaneous users, update frequency, additional cost, licensing requirements, technological compatibility, customer support and staff training. This service is only accessible to West Bloomfield cardholders.

## **DIGITAL MAGAZINES**

The digital magazine collection for Young Adult Services reflects both the educational needs and recreational interests of young people in sixth through twelfth grade. Emphasis is placed on selecting titles that are also popular in the traditional print format. Titles are selected in order to complement and supplement the print periodicals collection. Magazines that are not carried in the print collection but fulfill a niche within the community will be weighed heavily during selection in order to maintain a diverse and unique digital collection. This service is only accessible to West Bloomfield cardholders.

## **eBOOKS**

The eBook collection consists of a Metro Net shared collection of titles as well as a collection of titles only accessible by West Bloomfield cardholders. The Metro Net collection includes titles that have been selected by committee members representing seven libraries, including West Bloomfield. Young adult titles have been chosen that are of popular and broad appeal and would be of the widest possible appeal and interest to members of all seven libraries accessing the collection.

The core of the non-shared eBook collection contains titles that reflect the general reading interests of young adults. Emphasis is placed on high-interest and high demand areas with specific attention to bestselling authors and popular new releases, and consideration given to titles and authors representing diverse backgrounds. Graphic novels available through on-demand vendors are evaluated for appropriate content. Holds lists are monitored weekly and additional copies purchased for actual or anticipated requests. Selection may be limited due to publisher restrictions. Special consideration is given to metered access titles when selecting titles to repurchase. This service is only accessible to West Bloomfield cardholders.

### **eAUDIOBOOK**

The eAudiobook collection consists of a Metro Net shared collection of titles as well as a collection of titles only accessible by West Bloomfield cardholders. A committee comprised of seven Metro Net libraries selects titles from several vendors for the shared collection of titles. Emphasis is placed on high-interest and high demand areas with specific attention to bestselling authors and popular new releases, and consideration given to titles and authors representing diverse backgrounds. Special consideration is given to metered access titles when selecting titles to repurchase. This service is only accessible to West Bloomfield cardholders.

### **DIGITAL MAGAZINES**

The digital magazine collection includes titles covering a variety of subject areas that reflect both the needs and interests of the community. Emphasis is placed on selecting titles that are also popular in the traditional print format. Titles are selected in order to complement and supplement the print periodicals collection. Magazines that are not carried in the print collection but fulfill a niche within the community will be weighed heavily during selection in order to maintain a diverse and unique digital collection. This service is only accessible to West Bloomfield cardholders.

### **SELF-PUBLISHED WORKS**

The Library generally does not select self-published materials unless they meet the same guidelines as other materials purchased for the collection, have received positive professional reviews (Amazon reviews are not sufficient), meet a need that cannot otherwise be met, or are in particularly high demand.