

**Minutes**  
**For the West Bloomfield Township Public Library**  
**Board of Trustees Meeting on**  
**May 12, 2021**  
**Held Virtually via Zoom**

(In compliance with the Open Meetings Act as amended by 2020 SB 1246)

**Present:**     **Michael Dorfman** (attending remotely from West Bloomfield, Oakland County, Michigan)  
                  **Kari Eickemeyer** (attending remotely from West Bloomfield, Oakland County, Michigan)  
                  **Judith Holtz** (attending remotely from West Bloomfield, Oakland County, Michigan)  
                  **Carol Kravetz** (attending remotely from West Bloomfield, Oakland County, Michigan)  
                  **Ken Macon** (attending remotely from West Bloomfield, Oakland County, Michigan)  
                  **Raman Singh** (attending remotely from West Bloomfield, Oakland County, Michigan)

**Cathy Russ**, Director  
                  **Jeff Crocker** (staff co-host)  
                  **Robert Pesale** (staff co-host)

**Call to Order**

President Kravetz called the meeting to order at 7:00 p.m. An attendance roll call vote was taken by Secretary Dorfman and a quorum of six Board members were participating remotely from West Bloomfield Township, Oakland County, Michigan.

**Approval of Agenda**

**MOTION:**  
**MOVE TO APPROVE THE AGENDA FOR THE MAY 12, 2021 MEETING.**

Moved:         Holtz  
Second:        Macon  
Ayes:           Dorfman, Eickemeyer, Holtz, Kravetz, Macon, Singh  
Nays:           None

**MOTION CARRIED.**

**Correspondence--none**

**Public Comment--none**

**Approval of Minutes**

**MOTION:  
MOVE TO APPROVE THE MINUTES FOR THE APRIL 14, 2021 BOARD MEETING.**

Moved: Singh  
Second: Eickemeyer  
Ayes: Dorfman, Eickemeyer, Holtz, Kravetz, Macon, Singh  
Nays: None  
**MOTION CARRIED.**

**Financial Report**

The March 2021 and April 2021 financial statements were accepted.

**Director's Report**

The May 2021 Director's Report was accepted.

**Accounts Payable**

**MOTION:  
MOVE TO APPROVE PAYMENT OF ALL BILLS AND ACCOUNTS DUE IN THE AMOUNT OF \$219,085.63 AND RATIFY EXPENSES INCURRED SINCE APRIL 14, 2021 IN THE AMOUNT OF \$162,336.41.**

Moved: Macon  
Second: Holtz  
Ayes: Dorfman, Eickemeyer, Holtz, Kravetz, Macon, Singh  
Nays: None  
**MOTION CARRIED.**

**Old Business—none**

**New Business**

**MOTION:  
MOVE TO APPROVE TAX REQUEST FORM L-4029**

Moved: Macon  
Second: Singh  
Ayes: Dorfman, Eickemeyer, Holtz, Kravetz, Macon, Singh  
Nays: None  
**MOTION CARRIED.**

**MOTION:  
MOVE TO APPROVE FY 21/22 MARKETING COMMUNICATIONS PLAN**

Moved: Holtz  
Second: Macon  
Ayes: Dorfman, Eickemeyer, Holtz, Kravetz, Macon, Singh  
Nays: None  
**MOTION CARRIED.**

**MOTION:  
MOVE TO APPROVE FY 21/22 STRATEGIC PLAN ACTIVITIES**

Moved: Eickemeyer  
Second: Singh  
Ayes: Dorfman, Eickemeyer, Holtz, Kravetz, Macon, Singh  
Nays: None  
**MOTION CARRIED.**

**MOTION:  
MOVE TO APPROVE BID SPECIFICATIONS FOR HVAC MECHANICALS**

Moved: Holtz  
Second: Macon  
Ayes: Dorfman, Eickemeyer, Holtz, Kravetz, Macon, Singh  
Nays: None  
**MOTION CARRIED.**

**MOTION:**

**MOVE TO APPROVE BID SPECIFICATIONS FOR TO REPLACE MAIN  
BRANCH AUTOMATIC ENTRY DOORS**

Moved: Holtz  
Second: Eickemeyer  
Ayes: Dorfman, Eickemeyer, Holtz, Kravetz, Macon, Singh  
Nays: None  
**MOTION CARRIED.**

**Board Comments**

- Judith Holtz asked about the candidate pools for the open positions; Russ indicated that 3-4 good candidates were being interviewed for each position.
- Ken Macon thanked Carol Kravetz for her remarks on behalf of the Library Board at Thomas Meyer's memorial service on May 8.

The meeting was adjourned at 7:35 pm.

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Michael Dorfman, Secretary